



## Resumes for Environmental Careers, 2nd Ed.

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A strong resume can be the single most important factor in landing the best job. *Resumes for Environmental Careers* identifies the key ingredients of outstanding resumes for this field in order to help you write a concise, stylish, and information-packed resume that will get noticed. Inside you'll find tips and techniques for crafting a successful resume and much more, including:

- Nearly 100 sample resumes
- Numerous sample cover letters
- Worksheets that help you gather information and draft your resume
- Descriptions of common elements in the most popular resume formats
- Tips for crafting your resume using active vocabulary
- Advice on layout and submitting resumes electronically

Learning to write a strong resume is the first step in landing the job of your dreams. *Resumes for Environmental Careers* will help you build a resume that makes the kind of first impression that will lead to interviews and job offers.

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